

Badges system for Organizers

Badges for Organizers of educational activities were created in order to support them and recognize the development of their competences and skills.

Badges can be used as learning support tool for mentoring and acknowledgment of the process to develop and improve organizing competences and skills. In this case, an Organizer can use the system as a supporting tool for preparation, implementation and monitoring of the learning process as individual and as an Organizer.

Follow these guidelines to import and set up Organizers' badge system on Badgecraft.eu Please take in to consideration that images of badges are not available publicly.

Organizers can use this system on their own, in order to plan, monitor and recognise their own learning and share achievements with others.

This badge system can be presented and implemented upon the classification of someone as Organizer. This set can help the person develop professionally and to prepare the person on how to perform better during international activities.

Developed during the project European Badge Alliance by Youth for Exchange and Understanding- YEU. YEU is an International Network of Youth Organizations present in more than 30 Countries from across Europe and Africa, working on the development of NFE methodologies and creation of youth activities to foster closer co-operation and better understanding among the young people of the world.

Badge system overview:

1. Chief Organizer
2. Organizer on the Move
3. App-rise
4. CoMfident
5. CIDOR
6. Online Scavenger
7. Organic Set
8. Professional Speech
9. Proud Organizer
10. Raised Leader
11. Tech-Savvy
12. The Administrator
13. The Math Expert
14. Time Conscious

Badge name:	Description of achievement(s) represented by badge	Task(s) to accomplish in order to qualify for a badge (badge criteria)	Type of evidence and assessment. Assessment options: A) self-assessed by badge earner without evidence B) evidence provided C) confirmed by project manager (trainer) D) confirmed by X number of peer learners	Tags (8 key competences - KC)
1. Chief Organizer	I have worked and developed skills and competences in the field of youth work and educational activities. I am capable to work as an Organizer to achieve a well prepared and implemented international educational activity.	Complete all Missions: Mission 1: Unlock at least 13 of all badges available for the project. Mission 2: Reflect and evaluate your learning achievements. Write down what you learned during this process.	A B	Combination of KC based on type of claimed badges.
2. Organizer on the Move	I participated in the introduction of the "Organizers" badge system to support learning and recognition of the work provided and developed by Organizers of International Activities. I got to know rules and basic information about Open Badges.	Complete all Missions: Mission 1: Participated in the presentation of the "Organizers" badge system. Accessed the badge system by using claim code at https://www.badgecraft.eu/claim .	A	Digital Competence
3. App-rise	I can contribute efficiently in the development of applications for funding purposes. Moreover, I can assist, during an ongoing process, for a proper preparation and implementation of logistical issues and related activities.	Complete all Missions: Mission 1: I have contributed to the funding application made by my organization/network. Please ask a manager to confirm. Mission 2: I am capable to prepare and assist the team to implement a well-organized activity. Share some examples. Mission 3: Contribute to the report of the activity. Ask a manager to confirm.	C B C	Entrepreneurship

4. CoMfident	I feel confident to communicate in other languages and speak in front of big diverse groups. At the same time I have developed related competences and skills to the cultural aspects of languages and customs.	<p>Complete at least 5 Missions:</p> <p>Mission 1: Learn and discover words and phrases in the different languages of the participants of the activity. Ask 5 members to confirm.</p> <p>Mission 2: Discover the difference in dialects of another language. Write them down.</p> <p>Mission 3: Learn a joke and how the sense of humour is in another language. Discuss it with at least 2 members and ask them to confirm.</p> <p>Mission 4: Know how things can be perceived as offensive or rude in the activity host language. Discuss it with at least a local member and ask them to confirm.</p> <p>Mission 5: Distinguishing the use of slang with the proper use of words when speaking to the group. Discuss it with at least 2 members and ask them to confirm.</p> <p>Mission 6: Learn and discover new words and phrases. Write them down.</p> <p>Mission 7: Not afraid to make mistakes when using a foreign language. Discuss it with at least 2 members and ask them to confirm.</p>	<p>A</p> <p>B</p> <p>B</p> <p>D</p> <p>D</p> <p>D</p> <p>B</p> <p>D</p>	Mother Language, Foreign Languages, Social competence, Cultural Awareness
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<p>5. CIDOR</p>	<p>Culture - Identity - Diversity -Identity Organizers' Badge</p> <p>I have developed understanding related to culture and diversity. I am aware of the various identities of people and at the same time I respect and tolerate the various personal and cultural differences. At the same time I can mediate conflicts and work on minimizing disputes that can divide people and affect the educational processes.</p>	<p>Complete at least 5 Missions:</p> <p>Mission 1: Have respect for different points of view. Write an example were there was a disagreement and you controlled the situation that it didn't escalate. Ask 2 members to confirm.</p> <p>Mission 2: Understand how jokes based on ethnicity, culture, religion and gender can be offensive. Share some examples and ask 2 members to confirm.</p> <p>Mission 3: Have an understanding of the codes of conduct and customs of the location of the international activity. Share some examples and ask 2 local members to confirm.</p> <p>Mission 4: Am able to mediate in conflictual situations. Share an example and ask a manager to confirm.</p> <p>Mission 5: Able to work with conflicting parties to reach acceptable solutions. Share an example and ask a manager to confirm.</p> <p>Mission 6: Am able to encourage acceptance and respect between conflicting parties even if the conflict subject remains. Share an example and ask a manager to confirm.</p>	<p>A</p> <p>A</p> <p>D</p> <p>D</p> <p>C</p> <p>C</p> <p>C</p>	<p>Cultural Awareness, Social Competence</p>
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6. Online Scavenger	I am able to use the Internet resources and online platforms. I can therefore develop relevant online material necessary for ongoing processes.	<p>Complete at least 5 Missions:</p> <p>Mission 1: Effectively use the internet for the work of an organiser. Ask the confirmation of a manager.</p> <p>Mission 2: Open to discover online forums that hold opposite or different views. Write at least 3 examples.</p> <p>Mission 3: Know how to participate in online learning. Write down some examples.</p> <p>Mission 4: After I gained knowledge about Open Learning Badges, I am able to implement the system for an activity. Provide a short summary and ask a manager to confirm.</p> <p>Mission 5: Know how to use different websites and search engines to find and or verify information. Write down some examples.</p> <p>Mission 6: Use social media and other online tools to introduce the activity and the participants to one another. Ask a manager to confirm.</p> <p>Mission 7: Joined an online movement (e.g. No Hate Speech Movement). What is it related to?</p>	<p>C</p> <p>B</p> <p>B</p> <p>C</p> <p>B</p> <p>C</p> <p>B</p>	Digital Competence, Entrepreneurship, Social Competence
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7. Organic Set	<p>I have developed my understanding in relation to (objective of the activity). At the same time I have developed my understanding and I can use terms and definitions in both my language and other international language. Moreover, I have worked on my capacities to deliver information and on how to be clear when discussing and giving instructions.</p>	<p>Complete at least 5 Missions:</p> <p>Mission 1: Aware of sustainability issues regarding international activities and the importance of implementing the ‘R’s’ (Reduce, Re-use, Recycle...). Discuss it with at least 2 members and ask for their confirmation.</p> <p>Mission 2: Set up a recycle, reduce and reuse programme for the participants to engage in. Ask a manager to confirm.</p> <p>Mission 3: Awareness of the impact on the environment of international activities. Discuss it with at least 2 members and ask for their confirmation.</p> <p>Mission 4: Identify 3 things you can do to reduce your own pollution habits. Write them down.</p> <p>Mission 5: Introduce 4 energy saving ideas and actions for the group to work on. Ask a manager to confirm.</p> <p>Mission 6: Set targets and goals with the group for reducing the amount of garbage produced on the international activity. Ask a manager to confirm.</p>	<p>D</p> <p>C</p> <p>D</p> <p>B</p> <p>C</p> <p>C</p>	<p>Science and Technology, Social Competence</p>
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<p>8. Professional Speech</p>	<p>I have developed my understanding in relation to (objective of the activity). At the same time I have developed my understanding and I can use terms and definitions in both my language and other international language. Moreover, I have worked on my capacities to deliver information and on how to be clear when discussing and giving instructions.</p>	<p>Complete at least 7 Missions:</p> <p>Mission 1: Learn three new terminologies related to the subject of the activity. Discuss it with at least two members and ask for their confirmation.</p> <p>Mission 2: Familiarise yourself with 3 acronyms linked to the funding programme. Please write them down.</p> <p>Mission 3: Identify and understand a new aspect of the subject of the activity. Discuss it with at least 2 members and ask for their confirmation.</p> <p>Mission 4: Able to explain and describe 5 different words from the subject of the activity from your language to someone who speaks another language. Discuss it with at least 3 members and ask their confirmation.</p> <p>Mission 5: Try to identify mistakes, related to the subject, made by others and supportively correct them. Write them down.</p> <p>Mission 6: Improved capacity for delivering instructions and information. Discuss it with at least 2 members and ask their confirmation.</p> <p>Mission 7: Able to speak clearly and concisely, ensuring the group understands what is needed. Discuss it with at least 2 members and ask their confirmation.</p>	<p>D</p> <p>B</p> <p>D</p> <p>D</p> <p>B</p> <p>D</p> <p>D</p>	<p>Choose according to the topic of the Activity, Mother Language, Foreign Languages, Social competence</p>
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		Mission 8: Make a clear and concise presentation on travel reimbursement.	A	
9. Proud Organizer	I am well prepared as Organizer. At the same time I am open to opportunities of additional learning, while building on current experience.	<p>Complete all Missions:</p> <p>Mission 1: Identified a set of objectives for my professional development and learning as an organiser. Write at least 5 examples. Ask a manager to confirm.</p> <p>Mission 2: Acknowledge and recognise the experiences and competences I have already gained. Write at least 5 examples. Ask a manager to confirm.</p> <p>Mission 3: Know how and where to find opportunities for my learning. Upload some relevant material and ask a manager to confirm.</p>	<p>C</p> <p>c</p> <p>C</p>	Learning to Learn, Entrepreneurship

10. Raised Leader	I am aware that I need continuously improve and develop myself in various means and ways that can lead to being a better organizer.	<p>Complete at least 4 Missions:</p> <p>Mission 1: Constantly improving myself, my leadership approach and my people skills. Write some examples and ask 2 members to confirm.</p> <p>Mission 2: Am able to take the initiative and am able to delegate as appropriate. Write some examples and ask a manager to confirm.</p> <p>Mission 3: Able to motivate myself and others. Write some examples and ask 2 members to confirm.</p> <p>Mission 4: Good at managing people and situations in a group setting. Write some examples and ask 2 members to confirm.</p> <p>Mission 5: Good at listening to others. Write some examples and ask 2 members to confirm.</p>	<p>D</p> <p>C</p> <p>D</p> <p>D</p> <p>D</p>	Learning to Learn, Initiative, Entrepreneurship, Social Competence
11. Tech-Savvy	I have developed my skills and knowledge related to use of technology and the use of digital tools.	<p>Complete at least 5 Missions:</p> <p>Mission 1: Can efficiently use a computer and or tablet and a variety of computer programmes. Share some examples of programs and ask a manager to confirm.</p> <p>Mission 2: Can create an online application and evaluation forms. Prepare a sample for a future activity and share it with a manager. Ask them for feedback on to confirm your evidence.</p>	<p>C</p> <p>C</p>	Digital Competence, Science and Technology

		<p>Mission 3: Able to prepare material and present information related to logistics. Ask a manager to confirm.</p> <p>Mission 4: Use a mobile phone to visually record a part of a session during the international activity. Upload the material and ask 2 members to confirm.</p> <p>Mission 5: Make use of a digital camera – for photography and video work. Upload the material and ask 2 members to confirm.</p> <p>Mission 6: Use a phone or computer to do some basic video or music editing. Upload the material and ask 2 members to confirm.</p> <p>Mission 7: Create a digital presentation involving photos and/or video and/or music. Upload the material and ask 2 members to confirm.</p>	<p>C</p> <p>D</p> <p>D</p> <p>D</p> <p>D</p>	
12. The Administrator	I have developed my competences and skills related to decision making and working under pressure and stress.	<p>Complete All Missions:</p> <p>Mission 1: Understand the need for gathering as much information as possible before making important decisions. Share some examples and ask a manager to confirm.</p> <p>Mission 2: Not afraid to seek advice when it is needed. Share some examples and ask at least 2 members to confirm.</p> <p>Mission 3: Have awareness of any consequences that could</p>	<p>C</p> <p>D</p> <p>C</p>	Entrepreneurship, Social Competence

		<p>come about from a wrong decision. Share some examples and ask a manager to confirm.</p> <p>Mission 4: Able to meet deadlines and can handle the situation when deadlines are tight and urgent. Write down some examples and ask a manager to confirm.</p> <p>Mission 5: Able to deal with the stress when under pressure. Write down some examples and ask a manager to confirm.</p> <p>Mission 6: Am decisive. Discuss with a manager and ask for their confirmation.</p>	<p>C</p> <p>C</p> <p>C</p>	
13. The Math Expert	I am able to develop a proper budget related to an international activity. At the same time, I have developed my skills related to budget management and on how to share instructions for a proper monitoring and distribution of expenses.	<p>Complete at least 4 Missions:</p> <p>Mission 1: Work on the budget for the materials for the international activity. Ask a manager to confirm.</p> <p>Mission 2: Use the distance calculator (http://ec.europa.eu/dgs/education_culture/tools/distance_en.htm) to calculate the travel budget for each participant and team member. Ask a manager to confirm.</p> <p>Mission 3: Able to comfortably calculate travel reimbursement working with multiple currencies (a useful link would be http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/index_en.cfm). Ask a manager to confirm.</p>	<p>C</p> <p>C</p> <p>C</p>	Mathematical Competence, Science and Technology, Entrepreneurship

		<p>Mission 4: Awareness of the different time zone you are in and your home time zone (where relevant). Ask a manager to confirm.</p> <p>Mission 5: Able to present the information regarding the event, travel and visa reimbursement procedure to participants (Information package/document & presentation). Ask a manager to confirm.</p>	<p>C</p> <p>C</p>	
14. Time Conscious	I have developed my time management skills. I can properly prioritize and manage tasks during given and expected time frames.	<p>Complete all Missions:</p> <p>Mission 1: Able to prioritize tasks as well as work on a number of different activities at once. Share an example and ask a manager to confirm.</p> <p>Mission 2: Able to balance personal and professional time. Share an example and ask a manager to confirm.</p> <p>Mission 3: Good at planning and organising during an international activity. Discuss it with at least 2 members and confirm.</p>	<p>C</p> <p>C</p> <p>C</p>	Entrepreneurship