

## **Badges system for Senior Trainers**

Badges for Senior Trainers of educational activities were created in order to support them and recognize the development of their competences and skills.

Badges can be used as learning support tool for mentoring and acknowledgment of the process to develop and improve training competences and skills. In this case, a Senior Trainer can use the system as a supporting tool for preparation, implementation and monitoring of the learning process as individual and as a Youth Trainer.

Follow these guidelines to import and set up Senior Trainers' badge system on Badgecraft.eu

Junior Trainers can use this system on their own, in order to plan, monitor and recognise their own learning and share achievements with others.

This badge system can be presented and implemented upon the classification of someone as Senior Trainer. This set can help the person develop professionally and to be recognized as an experienced Youth Trainer.

Developed during the project European Badge Alliance by Youth for Exchange and Understanding-YEU. YEU is an International Network of Youth Organizations present in more than 30 Countries from across Europe and Africa, working on the development of NFE methodologies and creation of youth activities to foster closer co-operation and better understanding among the young people of the world.

### **Badge system overview:**

1. Complete Trainer
2. Trainer Incorporated
3. Communication Conscious
4. Communicator
5. Culture and Art
6. Deliver and Support
7. Dialogue Master
8. E-Trainer
9. EduTalk
10. Educator
11. Green Master
12. Inter-Culture
13. Learn Binding
14. Learn and Create
15. Task Fulfilment

16. Technologist

17. The Resolver

18. Values and Ethics

<b>Badge name:</b>	<b>Description of achievement(s) represented by badge</b>	<b>Task(s) to accomplish in order to qualify for a badge (badge criteria)</b>	<b>Type of evidence and assessment. Assessment options: A) self-assessed by badge earner without evidence B) evidence provided C) confirmed by project manager (trainer) D) confirmed by X number of peer learners</b>	<b>Tags (8 key competences)</b>
1. Complete Trainer	I have worked and further developed my skills and competences in the field of youth work and training. I am capable to work as a Senior - Experienced Trainer during an educational Activity.	Complete all Missions:  Mission 1: Unlock at least 16 of all badges available for the project.  Mission 2: Reflect and evaluate your learning achievements. Write down what you learned during this project.	A  B	Set of competences related to other badges.
2. Trainer Incorporated	I participated in the introduction of the "Senior Trainers" badge system to support learning and recognition of the work provided and developed by Senior Trainers. I got to know rules and basic information about Open Badges.	Complete all Missions:  Mission 1: Participated in the presentation of the "Senior" badge system. Accessed the badge system by using claim code at <a href="https://www.badgecraft.eu/claim">https://www.badgecraft.eu/claim</a> .	A	choose according to program

3. Communication Conscious	I am conscious of the importance of communication between participants, team and trainers. Therefore I have developed my communication skills and I am open to feedback to maximize the quality of my language and communication before, during and after a training.	<p>Complete all Missions:</p> <p>Mission 1: Prepare short introductory speech and keywords as guidelines before facilitating a session. Upload the material and ask a manager to confirm.</p> <p>Mission 2: Ask for constructive feedback about your communication style from your team mates. Ask at least 1 of them (as member) to confirm after your talk.</p> <p>Mission 3: Learn and discover different words and backgrounds related to the topic in the different languages of the participants of the activity. Write them down and share them during informal time.</p> <p>Mission 4: Discover new meanings and connotations in the terminology of the topic of the activity. Write them down and ask a manager to confirm.</p> <p>Mission 5: Know how things can be perceived as offensive or rude in the activity host language. Share some examples and ask local member to confirm.</p> <p>Mission 6: Learn 10 words and phrases in a new language. Write them down.</p> <p>Mission 7: Ability to take part in a conversation in a clear and understandable way. Ask a manager to confirm.</p>	C	D	B	C	D	B	C	Foreign Language, Social Competence, Cultural Awareness
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4. Communicator	I am capable to discuss and deliver instruction clearly. If needed, I can modify my style and approach of communication to the needs of the person/people I am talking with. At the same time, I use methods and tools to build connections between members of the group.	<p>Complete at least 5 Missions:</p> <p>Mission 1: When facilitating a discussion or argument, be aim oriented and time framed. Provide at least 2 examples.</p> <p>Mission 2: Improved capacity for delivering instructions. Ask a manager to confirm.</p> <p>Mission 3: Able to speak clearly and ensure others understand and follow. Discuss it with another member of the team and ask them to confirm.</p> <p>Mission 4: Make a clear and concise presentation on the key subject of the activity. Make a clear and concise conclusion of the key learning outcomes of the session. Ask at least 3 members to confirm.</p> <p>Mission 5: Able to read groups needs and adapt style accordingly. Reflect on it with the team and be sure that if adaptation is needed to apply it. Ask a manager to confirm.</p> <p>Mission 6: Use energizers and ice-breakers as a mean to overcome communication or language barriers and bring the groups together. Describe the activity or ask someone to take a photo and then upload it.</p>	<p>B</p> <p>C</p> <p>D</p> <p>D</p> <p>C</p> <p>B</p>	Mother Tongue, Foreign Language, Social Competence, Entrepreneurship
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5. Culture and Art	I have developed my awareness and at the same time following my curiosity related to other cultures and artistic expressions. Therefore I open to expand my mental horizons and understanding in creative ways.	<p>Complete at least 4 Missions:</p> <p>Mission 1: Strong curiosity to learn and discover new words and phrases. Share them with the group. Request approval by a manager.</p> <p>Mission 2: Go beyond the folklore and find and share insights and understandings based on historical, philosophical and anthropological facts. Request approval by a manager.</p> <p>Mission 3: Explored self-expression through a variety of media. Share some examples.</p> <p>Mission 4: Have engaged in different art techniques and their use. Share some examples.</p> <p>Mission 5: Have done design work; websites, costumes, logos', slogans, posters. Upload relevant material.</p>	<p>C</p> <p>C</p> <p>B</p> <p>B</p> <p>B</p>	Cultural Awareness, Social Competence, Digital Competence
6. Deliver and Support	I have developed efficiently my competences in relation to what I deliver during educational activities. I assure quality within my work by being fully prepared, explore new methods and tools. At the same time I offer support, in the best possible way, which targeted on the learning process and the beneficiaries.	<p>Complete at least 4 Missions:</p> <p>Mission 1: Plan and deliver the main topic related part of the training course. Ask a manager to confirm.</p> <p>Mission 2: Create or explore innovative methods. Develop a Training Session Outline or Outcomes which related to the methods you have created/explored. Upload the material and ask</p>	<p>c</p> <p>D</p>	Social Competence, Entrepreneurship

		<p>another member to confirm.</p> <p>Mission 3: Connect participants in the Training Course to the outside world (e.g. present them a website with further information, explore contacts, bibliography, filmography) meaningful and related to the topic. Share what have you introduced and ask another trainer (member) to confirm.</p> <p>Mission 4: Develop a Needs assessment and learning needs assessment. Ask a manager to confirm.</p> <p>Mission 5: Develop and implement an Evaluation related to the learning process and the activity. Ask a manager to confirm.</p>	<p>D</p> <p>C</p> <p>C</p>	
7. Dialogue Master	<p>I have developed specific skills and competences related to my role as experienced Trainer of Educational Activities. That relates to my work and how I promote relevant outcomes and outputs with beneficiaries and stakeholders. (e.g Structure Dialogue, Public Relations)</p>	<p>Complete at least 4 Missions:</p> <p>Mission 1: Adopting PR code, introduce PR and visibility measures in every element of the activity (print-outs, banners, etc). Share some examples and ask a manager to confirm.</p> <p>Mission 2: Outcomes for D.E.O.R. Plan and obtain shareable outcomes. Share some examples and ask a manager to confirm.</p> <p>Mission 3: Actions with the community. Plan and implement educational or intercultural actions with the local community. Share some examples.</p>	<p>/c</p> <p>C</p> <p>B</p>	<p>Civic Competence, Social Competence, Entrepreneurship, Digital Competence</p>

		<p>Mission 4: Break in the news: get published in local or national media during the TC. Share an image or a video of the coverage and ask a manager to confirm.</p> <p>Mission 5: Plan and run a consultation or a structured dialogue session with different stakeholders. Share the outcomes and ask a manager to confirm.</p>	<p>C</p> <p>C</p>	
8. E-Trainer	I have developed my capacities related to the use of online and digital tools and means.	<p>Complete all Missions:</p> <p>Mission 1: earned how to develop and create online learning modules. Share some material and ask another member to confirm.</p> <p>Mission 2: Know how to use different websites and search engines to find and or verify information. Share some examples.</p> <p>Mission 3: Use social media to build contact with participants and encourage participants to build contact with one another. Write down the SM platform you used, why this specifically and mention the method applied. Ask a manager to confirm.</p> <p>Mission 4: Use online tools to update the work of the international activity on a daily basis – updating session outlines, preparing materials for printing, preparing for the report. By the end of the Activity and of the work expected, ask a manager to confirm.</p>	<p>D</p> <p>B</p> <p>C</p> <p>C</p>	Digital Competence

		<p>Mission 5: Joined an online movement (e.g. No Hate Speech Movement). Share the name of the movement and what is related to.</p>	<p>B</p>	
<p>9. EduTalk</p>	<p>I am aware of my communication style and parallel I have developed my language skills. Therefore, that reflects on my native language and also in my capacity to speak English or other 'languages' used by members of the activity. Additionally, I am aware of related terminologies and aspects of the current activity and I am able to understand the framework around it.</p>	<p>Complete at least 5 Missions:</p> <p>Mission 1: Learn three new terminologies related to the subject of the activity. Write the down.</p> <p>Mission 2: Familiarise yourself with 3 acronyms linked to the topic of the activity. Write them down.</p> <p>Mission 3: Identify and understand a new aspect of the subject of the activity. Please explain the framework of the new aspect. Ask a member to reflect and confirm.</p> <p>Mission 4: Share your terminologies with a manager and compare them with theirs. After discussing on them, ask them to confirm.</p> <p>Mission 5: Find new words from your own language, connected to the subject of the activity, which cannot be directly translated. Please write them down.</p> <p>Mission 6: Translate</p>	<p>B</p> <p>B</p> <p>D</p> <p>C</p> <p>B</p>	<p>Mother Language, Foreign Language, Social Competence, add according to the activities</p>

		<p>some key concepts into your own language. Please write them down. Ask another native (member) to approve.</p>	D	
10. Educator	<p>As a proper Educator and experienced trainer I focus on the quality of my work and therefore I focus on efficient preparation and monitoring of the learning path and process of the participants and other beneficiaries (Team, Junior Trainers etc).</p>	<p>Complete at least 5 Missions:</p> <p>Mission 1: Take minutes during the sessions and meetings. Share your notes with the team and ask another member to confirm.</p> <p>Mission 2: Develop extensively your Session Outlines and share them with the Team on time. Ask a manager to confirm.</p> <p>Mission 3: Make sure all Session Outlines are ready and on time and quality. Share print-outs if needed. Ask a manager to confirm.</p> <p>Mission 4: Collect pictures, links, print-outs, outcomes and any other relevant documents and add them to the Activity folder (as shared by the Team). Ask a manager to confirm.</p> <p>Mission 5: Report and reflect on the process daily. Discuss with at least another member and ask them to confirm.</p>	<p>D</p> <p>C</p> <p>C</p> <p>C</p> <p>D</p>	Entrepreneurship

		<p>Mission 6: Contribute to the report of the activity (Share link of where the form is located/uploaded). Ask a manager to confirm.</p>	C	
11. Green Master	<p>I have developed an understanding of my impact on the environment and am aware of how I can reduce my impact. At the same time, as an educator and trainer, I actively work to minimize the impact of a mobility training on the environment and I raise awareness on relevant environmental topics during my work.</p>	<p>Complete at least 4 Missions:</p> <p>Mission 1: Learn about the sustainable context of an international activity and how to implement the Reduce, Recycle, Re-use method known as 'R's Principle'. Write down your understanding.</p> <p>Mission 2: Awareness of own impact on the environment as a trainer. Write down at least 1 idea on how you could reduce your CO2 emission impact in the context of your traveling to this training event.</p> <p>Mission 3: Identify and write down at least 3 things you can do to reduce your own pollution habits. For some ideas visit this link <a href="http://www.wikihow.com/Help-Stop-Pollution">http://www.wikihow.com/Help-Stop-Pollution</a></p> <p>Mission 4: Introduce recycle, reduce and reuse on your activity. Find some ideas at the following links: <a href="http://www.kidzone.ws/plans/view.asp?i=150">http://www.kidzone.ws/plans/view.asp?i=150</a></p>	<p>B</p> <p>B</p> <p>B</p> <p>C</p>	<p>Science and Technology, Mathematical Competence</p>

		<p><a href="https://www.epa.gov/recycle/reduce-reuse-recycle-resources-students-and-educators">https://www.epa.gov/recycle/reduce-reuse-recycle-resources-students-and-educators</a></p> <p>Ask confirmation by at least a Project Manager.</p> <p>Mission 5: Raised awareness among participants of environmental impact. Ask for the confirmation of a Manager.</p>	C	
12. Inter-Culture	I have developed awareness on intercultural sensitivity and its' importance while working with and for participants and young people.	<p>Complete at least 6 Missions:</p> <p>Mission 1: Make an effort to learn about the different cultures represented in the participant group. Share some examples.</p> <p>Mission 2: Get to know major facts related to the topic of the activity in the cultural background of the participants. Discuss it with the team and ask a member to confirm.</p> <p>Mission 3: Worked out some of my own stereotypes and prejudices. Write some examples down.</p> <p>Mission 4: Talked of politics, history, ethnicity, culture, religion or gender issues with people from different backgrounds. Ask at least 2 people of the team (members) to confirm.</p> <p>Mission 5: I have ability to reflect, from the cultural background point of view, on my own and other people's behaviour.</p>	<p>B</p> <p>D</p> <p>B</p> <p>D</p> <p>B</p>	Cultural Awareness, Social Competence

		<p>Share some examples.</p> <p>Mission 6: I am open to values different than mine without judging. Share some personal examples.</p> <p>Mission 7: Ability to communicate and facilitate communication on culturally biased subjects. Discuss it with a member and ask them to confirm.</p> <p>Mission 8: Ability to manage conflicts in a group arising from cultural differences. Share some examples.</p>	<p>D</p> <p>D</p> <p>B</p>	
13. Learn Binding	I have identified my learning path and set for personal development and in connection to the people I am there to educate.	<p>Complete all Missions:</p> <p>Mission 1: I have identified my learning path and set for personal development. I try to overcome difficult situations and at the same time learn from it. Share some experiences.</p> <p>Mission 2: Know and understand about learning preferences and how they affect me and participants on international activities. Discuss it with another member and ask their confirmation.</p> <p>Mission 3: Ask for feedback and reflect on the responses. Type down what you have learned.</p> <p>Mission 4: Identified a set of objectives for my professional development and learning as a trainer. Talk with a manager on what you identified related to your professional development and ask for the confirmation.</p>	<p>B</p> <p>D</p> <p>B</p> <p>C</p>	Learning to Learn, Entrepreneurship

		<p>Mission 5: Find new words from your own language, connected to the subject of the activity, which cannot be directly translated. Please write them down.</p> <p>Mission 6: Acknowledge and recognise the experiences and competences I have already gained. Please write them down.</p>	<p>B</p> <p>B</p>	
14. Learn and Create	I have developed my competences in relation to identify and make my personal learning more efficient. At the same time, I try to channel knowledge and skills into creativity within my work.	<p>Complete all Missions:</p> <p>Mission 1: Can identify which aspects of learning I need to develop further. Share some examples.</p> <p>Mission 2: Can identify which projects will support my personal and professional development. Discuss it with another member and reflect on the discussion. Ask the other member to confirm.</p> <p>Mission 3: Able to take the initiative with an idea, share it within the team and create Training Session Outlines accordingly. Ask a manager to confirm.</p> <p>Mission 4: Produce handmade flip-charts and other elements supporting learning in a creative environment. Upload some relevant material.</p> <p>Mission 5: Produce creative ideas and features according to the team needs and challenges. Explain what have you identified as</p>	<p>B</p> <p>D</p> <p>C</p> <p>B</p> <p>B</p>	Learning to Learn, Entrepreneurship

		needs and challenges and connect it to the final material you created.		
15. Task Fulfilment	Focused on the proper preparation and implementation of the educational process. Task oriented and productive to achieve expected outcomes.	<p>Complete all Missions:</p> <p>Mission 1: Plan the reflective-learning approach. Discuss it with the team and ask a manager to confirm.</p> <p>Mission 2: Share evaluation and assessment tools. Discuss it with the team and ask a manager to confirm.</p> <p>Mission 3: Create an operational plan beforehand. Share the outcome and ask the feedback of another person of the Team (member). Ask them to confirm your task.</p> <p>Mission 4: Efficiently manage of a group or a task. Share an example.</p> <p>Mission 5: Getting outcomes. Share some examples from the current activity and ask a manager to confirm.</p>	<p>C</p> <p>C</p> <p>D</p> <p>B</p> <p>C</p>	Entrepreneurship, Learning to Learn

16. Technologist	I have developed my skills and knowledge related to use of technology and the use of digital tools.	Complete at least 7 Missions:		Digital Competence, Entrepreneurship
		Mission 1: Ability to retrieve, assess, store, produce, analyse, present, write, edit and exchange information relevant to the international activity with colleagues through an online drive (as set by organizing team). Ask confirmation by a manager.	C	
		Mission 2: Can use social media and search engines for effective searching of information on the subject of the international activity and sessions I am responsible for. Share some examples.	B	
		Mission 3: Comfortable with the main websites and educational materials available online regarding the topic of the activity. Share some links and ask at least 2 members to confirm.	D	
		Mission 4: Can efficiently use a computer and or tablet and a variety of computer programmes. Ask a manager to confirm.	C	
		Mission 5: Can create an online evaluation form. Create one for the current activity and ask a member to confirm.	D	
		Mission 6: Created an online module. Share an example from the current or past activity.	B	
		Mission 7: Use a mobile phone to visually record a part of a session during the international activity	B	

		<p>and do some basic video editing. Upload relevant material.</p> <p>Mission 8: Make use of a digital media during the delivery of the sessions. Upload relevant material.</p> <p>Mission 9: Include the use of media tools by participants during the sessions. Upload relevant material.</p> <p>Mission 10: Create a digital presentation content related to the topic of the activity. Upload relevant material.</p>	<p>B</p> <p>B</p> <p>B</p>	
17. The Resolver	<p>I have developed my training capacities in order to be able to maximize the learning outcome of the participants. I focus on overcoming learning blockages and problem solving in order to assist the participants to learn more and be part of a safe space.</p>	<p>Complete all Missions:</p> <p>Mission 1: Identify learning blockages by participants and explore ways to overcome them. Share some best practices and examples from the current activity.</p> <p>Mission 2: Break down an issue or problem into manageable pieces in order to solve it. Share at least an example.</p> <p>Mission 3: Know how and where to find the resources needed to resolve or explore new options about an issue. Share some best practices or examples.</p> <p>Mission 4: Address conflicts constructively as they rise. Share an example from this or previous activity.</p> <p>Mission 5: Identify and understand group needs and adapt the programme</p>	<p>B</p> <p>B</p> <p>B</p> <p>B</p> <p>D</p>	<p>Learning to Learn, Entrepreneurship</p>

		and sessions. Discuss it with a member, implement adaptations and ask for the confirmation from the person.		
18. Values and Ethics	I have developed awareness related to values and ethics related to personal identities and backgrounds. That can refer to ethnicity, culture, religion and gender. At the same time i promote democratic participation and the creation of a society of tolerance and understanding.	<p>Complete at least 5 Missions:</p> <p>Mission 1: Understand how comments based on ethnicity, culture, religion and gender can be offensive. Share some personal examples.</p> <p>Mission 2: Awareness of ethnic, religious differences and sensitivities between groups and individuals on international activities. Discuss it with another member and ask them to approve.</p> <p>Mission 3: Adjust your setting/programme/approach to the cultural considerations in the group while delivering or facilitating sessions. Explain the case to the team and ask a manager to confirm.</p> <p>Mission 4: Have knowledge of Human Rights and how they apply to the group. Share some examples.</p> <p>Mission 5: Understand the roles and</p>	<p>B</p> <p>D</p> <p>C</p> <p>B</p> <p>B</p>	Civic Competence, Cultural Awareness, Entrepreneurship, Social Competence

		<p>responsibilities of the institutions in society and inform participants. Share some examples you used.</p> <p>Mission 6: Know and inform about the different institutions on a European level and participation opportunities. Share some examples you used.</p>	B	
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